

**Skagit County Government**  
**Request for Proposal**  
**for Granicus GovServices**



July 20, 2022

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## **1 INTRODUCTION**

The purpose of this Request for Proposal (RFP) is to solicit proposals from qualified Proposers to provide Skagit County with Granicus GovServices Essentials subscription (“GGES”). The ideal Proposer will be an established industry-recognized solution for the GGES that meets Skagit County’s specific requirements, as documented in this RFP and within the budget available to Skagit County.

Skagit County has allocated \$60,000 for the subscription service.

For the purposes of this document, the words “response” or “proposal” shall mean the Proposer’s submitted response to Skagit County’s RFP, inclusive of any materials identified as exhibits.

The term RFP shall be used to identify this document.

### **1.1 *Background***

Skagit County has been using a Granicus GovServices for two years. We have established many governmental services using the platform. Currently, the system supports:

1. Workflow
2. Forms Development
3. Integration with Lexis Nexis for e-payments
4. E-Filing
5. Single Sign-on for customers

## **2 OVERVIEW**

### **2.1 *Budget***

Skagit County has budgeted \$60,000 for a subscription for 2022/2023.

### **2.2 *Multi-year contract***

Skagit County seeks a multi-year contract for a period of 5 (five) years.

### **2.3 *Communications***

It is the responsibility of the Proposer to read and understand all parts of the Request for Proposals. All communications regarding this Request for Proposals from Proposers and other interested parties must be directed through:

Michael Almvig  
Skagit County Information Services  
1800 Continental Place  
Mount Vernon, WA 98273  
(360) 416 - 1101

E-MAIL: [rfp@co.skagit.wa.us](mailto:rfp@co.skagit.wa.us)

The individual identified above is the sole point of contact for any inquiries or information pertaining to this RFP.

Proposers who request a clarification of the RFP requirements may submit written questions to the RFP contact person by **3:30 p.m. (PST) on August 15, 2022**. All questions and responses will be provided to all Proposers who have submitted a letter of intent pursuant to section 3.1 and 3.2. Skagit County reserves the right to update RFP requirements. Skagit County will use electronic mail and our Access Skagit County Web site, [www.skagitcounty.net/rfp](http://www.skagitcounty.net/rfp), to notify Proposers of RFP questions, answers and/or changes.

Due to a high volume of spam, questions to the RFP submitted by electronic mail are to include:

**“Skagit County GGES RFP Questions”** in the Subject area of the electronic message.

Skagit County assumes no responsibility for unanswered questions without the correct information in the subject line or delays caused by delivery service.

### **3 PROPOSAL INSTRUCTIONS, CONTENT AND SUBMISSION**

#### *3.1 Schedule*

This request for proposals will be managed according to the following schedule:

Proposals Available on Skagitcounty.net	August 2, 2022
Deadline for Proposer Letter of Intent	August 11, 2022 3:30 PM (PST)
Deadline for Proposer Questions	August 11, 2022 3:30 PM (PST)
Deadline for Response to Proposer Questions	August 15, 2022 4:30 PM (PST)
Deadline for receiving Proposer’s Proposal	August 18, 2022 3:30 PM (PST)
Anticipated Proposer Phase I Notification	August 23, 2022
Anticipated Final Proposer Selection	August 25, 2022

#### *3.2 Letter of Intent*

All Proposers intending on submitting a proposal to this RFP are **required** to submit a letter of Intent to bid no later than **3:30 PM (PST) on August 11, 2022**. The letter should identify the following information:

- Company Name
- RFP Contact for Company
- Address for Company Contact
- Phone Number/Fax Number for Company Contact
- E-mail address for Company Contact

The Letter of Intent must be electronically mailed. The letter does not commit the Proposer to respond to the RFP. All Proposers who have submitted a letter of intent will receive notification of proposal changes or responses to questions submitted by other competitors.

Electronic mail letter of intent shall be sent to **rfp@co.skagit.wa.us**. Once your letter of intent is received you will receive a confirmation via electronic mail. Each letter of intent shall identify the electronic submission by submitting the proposal with the phrase:

**“Skagit County GGES RFP Letter of Intent”** in the Subject area of the electronic message.

### 3.3 Request for Proposal Documents

The Proposer should make sure that they have all of the documents listed below before starting on their proposal to Skagit County.

Exhibit	File Name
The Request for Proposal Document	2022 GovServices RFP.doc

*Table 1, Proposal Documents*

### 3.4 Submission of Proposal

#### 3.4.1 Submission Deadline

**All Proposer responses and proposals must be received no later than 3:30 PM (PST) on August 18, 2022.**

Late or incomplete proposals may be rejected. Proposers should note that this is a firm deadline.

#### 3.4.2 Submission

All proposals MUST be sent by electronic mail to **rfpproposal@co.skagit.wa.us** and must be time stamped by Skagit County’s system as received as specified in section 3.1. Once your proposal is received you will receive a confirmation via electronic mail. Each submitted proposal shall identify the electronic submission by submitting the proposal with the phrase:

**“Skagit County GGES RFP Response”** in the Subject area of the electronic message.

Skagit County assumes no responsibility for delays caused by delivery service.

#### 3.4.3 Copies

All responding Proposers shall submit one (1) original response of their response to this Request for Proposals. The electronic version is to be considered the original.

#### 3.4.4 Proposal Materials

Proposals must be in Microsoft Word O365 or higher or Adobe PDF format (with Microsoft Excel attachments remaining in their native formats).

### 3.4.5 PROPOSER RESPONSE CHECKLIST

This checklist is provided for the Proposer’s convenience to insure that all required materials are included in the Proposer’s response.

Form Name		
Cover Letter		
Company Information Form – Form A		
Company Background Information – Form A		
Company Experience – Form A		
Company Contact Information – Form A		
Customer Reference 1 – Form B		
Customer Reference 2 – Form B		
Customer Reference 3 – Form B		
Signed Proposer’s Certification and Formal Offer of Proposal – Form H		
Supplemental Proposer Responsibility – Declaration of Proposer		

*Table 2, Proposer Response Checklist*

### 3.4.6 Legibility and Organization

Proposals must be typed or printed, must be written in English and must be legible and reasonably organized. Pages must be consecutively numbered. Responses must mirror the numbering order used throughout this RFP.

## **4 RFP AND PROPOSAL TERMS AND CONDITIONS**

### *4.1 Right to Withdraw Proposals*

Proposals may be withdrawn at any time before proposal deadline.

### *4.2 Right to Reject/Accept Proposals*

Skagit County reserves the right to accept any proposal or, at its discretion, reject any or all proposals.

### *4.3 County Rights and Options*

In addition to the other terms and rights in this Request for Proposal, Skagit County reserves, holds and may exercise at its sole and absolute discretion the following rights and options without recourse to the County:

- a. Supplement, amend, withdraw, and/or otherwise modify or cancel this Request for Proposals, without liability, and with or without substitution of any other request for Proposals;
- b. Issue additional or subsequent solicitations for Proposals;
- c. Conduct investigations of the Proposers and their Proposals;
- d. Clarify the information provided pursuant to this Request for Proposals;

- e. Request additional evidence or documentation to support the information included in any Proposal;
- f. Reject individual proposals not meeting minimum requirements including bidder responsibility, insurance requirements or other functionality stated in this Request for Proposal document;
- g. County has the right to reject or accept any optional component [HD, D] or module proposed by the Proposer.

#### *4.4 Right to Modify Proposals*

Skagit County reserves the right to, but is not obligated to in its sole and absolute discretion to modify or accept minor irregularities in proposals received.

If discrepancies between sections or other errors are found in a proposal, Skagit County may reject the proposal. Proposers are responsible for all errors or omissions in their proposals, and any such errors or omissions will not serve to diminish Proposers obligations to Skagit County.

#### *4.5 Skagit County Not Responsible for Proposal Expenses*

Receipt of a proposal does not obligate Skagit County to pay any expenses incurred by the Proposer in the preparation of proposal or obligate Skagit County in any other respect.

#### *4.6 Proposals Do Not Obligate*

Neither the publication nor distribution of the RFP, or the receipt of proposals, constitutes any obligation or commitment on the part Skagit County.

#### *4.7 Right to Accept/Deny Single Proposal*

Skagit County reserves the right to accept or deny a single proposal if only one proposal is submitted.

#### *4.8 Submittal of Multiple Proposal*

A Proposer may only submit one proposal.

#### *4.9 Non-endorsement*

As a result of the selection of a Proposer to supply products and/or services to Skagit County, Skagit County is neither endorsing nor suggesting that the Proposer's product is the best or only solution. The Proposer agrees to make no reference to Skagit County in any literature, promotional material, brochures, sales presentation or the like without the express written consent of Skagit County.

#### *4.10 Proprietary Information/Public Disclosure*

All materials received in response to this RFP shall become the property of Skagit County. No confidential or proprietary information may be submitted to the County in response to this RFP.

All information submitted to Skagit County shall be treated as open public records regardless of how the information or document is marked.

By submitting a proposal, all Proposers recognize and agree that any proposal, information, documents, data, etc. provided in response to this RFP to the County is subject to disclosure pursuant to applicable law (including, but not limited to RCW 42.56), and any Proposer submitting a proposal expressly waives any



claim(s) for damages against the County arising from and/or related to the release of any information provided to the County which is subject to public disclosure (as determined by the County, at the County’s sole judgment and discretion), even if such information is marked confidential, proprietary or non-disclosable, or arguably exempt from disclosure pursuant to applicable law.

**5 PROPOSAL EVALUATION**

The proposals will be evaluated by a team of people from Skagit County. The Skagit County GGES Team includes the Skagit County Information Services staff. Other staff from other departments may participate if needed to complete evaluations. Skagit County will initially check the each submitted proposal to validate all required forms are included in Proposer’s Response. Absence of required information may be cause for rejection.

For the purposes of this document, “Evaluation Team” shall mean any Skagit County employee who participates in any part of the evaluation process.

*5.1 Evaluation Criteria Phase I*

The Evaluation Team will review all elements in the table below for all Proposers who have submitted accepted proposals. An accepted proposal shall be a proposal that was submitted prior to the deadline for receiving proposals AND includes the mandatory forms.

Evaluation Criteria – Phase One	Evaluation Determination
Signed Proposer’s Certification and Formal Offer of Proposal <b>(Must comply)</b>	Pass or Fail
Experience (Form A, B)	Team Evaluation
Proposal within County Authorized Budget	Pass or Fail

*Table 4, Evaluation Criteria for Phase I*

Any Proposer that has not provided a signed Proposer Certification or Signed Proposer’s Certification and Formal Offer of Proposal ( Form H) or is not within the County Budget will be eliminated from the evaluation process.

Proposals that are not eliminated will be evaluated by the Evaluation Team. All items marked “Team Evaluation” in table 4, will be evaluated using the criteria as follows for each criteria.

1. Does not meet expectations
2. Meets expectations
3. Exceeds Expectations

Proposal that Exceed Expectations shall be moved to phase II.

*5.2 Phase One Notification*

All Proposer’s will be notified if there proposal will be moved into the second phase of the evaluation process.

5.3 Evaluation Criteria Phase II

Skagit County will move a maximum of three proposals from the pool of proposals submitted.

The lowest overall cost proposal for the next five (5) years will be selected.

5.4 Negotiations

Skagit County will enter into negotiations with the Proposer selected in Phase II, as providing the best solution in Skagit County’s sole discretion. This may include cost, technical, financial, contractual or other clarifications needed to make a decision. Skagit County reserves the right to also negotiate with the other top rated Proposers in the event it is determined by Skagit County that the selected Proposer and Skagit County cannot agree to contracting terms.

6 GRANICUS GOVSERVICES SUBSCRIPTION

Proposer shall provide pricing for Granicus GovServices Essentials which shall include access to the selected number of digital services (i.e. workflows/business processes) built, activated and live in govService using either Service Designer (includes any services built by Granicus) or prebuilt govService Essentials.

6.1 Renewing Subscriptions

Solution	Billing Frequency	Quantity
govServices Essentials	Annual	1 Each
MyServices Library Subscription	Annual	1 Each

6.2 Transaction fees

Name	Fee Description
Payment Connetor (Lexis Nexis)	Lexis Nexis Payment Integration

GovServices Essentials Subscription shall include:

- Access to the selected number of digital services (i.e. workflows/business processes) built, activated and live in govService using either Service Designer (includes any services built by Graniucs) or prebuilt from the template library.
- Annual Case Volume: Limited to the selected number of annual cases submitted for management and resolution in govService.
- Template Library: Leverage any number of pre-built templates from an existing library. Agencies may configure settings, permissions and workflow stages.
- Customer Portal: An online self-service portal to provide a common interface where users can access services and personalized information including historical requests.
- Back-iffuce Administration: Internal employees processing services are provided a portal to log-in and access assigned tasks, fulfill request, and complete desired workflow.
- Service Designer: Build no-code/low code digital services using tools such as Form Builder, Integратиion Manager, and Workflow Designer.

- Customer Service Hub: An integrated constituent contact rreaking solutions for up to three (3) licensed seats: user able to access workspaces such as inbox, face-to-face, search, phone team, and reception. Note: Additional seats will incur additional maintenance costs.

**7 COST PROPOSAL**

Provide a quotation to provide Granicus GovServices as specified in section 7. Please provide costs for 2022 – 2027.

**8 SKAGIT COUNTY PROPOSAL FORMS**

All forms must be filled out and submitted as part of the RFP materials. Proposer is to use referenced forms to provide requested information. If you run out of space, you may attach additional sheets; however you must clearly identify the form(s) and each form must be on its own sheet.

*8.1 FORM A – Company Information*

The Company Information Form asks specific information about the company. Our intent is to verify the viability of the company to support Skagit County for the next several years.

<b>Company Information</b>	
Company Name:	
Address:	
City, State Zip	
FAX Number	

<b>Company Background Information</b>	
Organizational Type/Structure:	
Date Incorporated	
Number of employees:	
<b>Company Experience</b>	

Years Proposer has conducted business in Washington State:	
Number of systems Installed, with focus on institutions of similar scale to Skagit County:	
Is there any pending litigation against the firm? Has there been any litigation against the firm in the last 3 years?	
If so, attach a statement indicating the caption, cause number, Court, Counsel, and general summary.	

<b>Company Contact Information</b>	
Contact Name:	
Address:	
City, State Zip	
Phone Number	
E-Mail Address	
Web Site URL	

<b>Anticipated Project Manager Information</b>	
Contact Name:	
Phone Number	

E-Mail Address	
Years' Experience	
Number Employees Working Under Project Manager	

8.2 FORM B - References

Provide at least 3 customer references relevant to the scope of this contract. A brief description of the work performed must be provided for each reference. More than three references may be provided. For additional references, please add additional sheets with the requested information in the same format as shown below.

<b>Customer Reference (1) Information:</b>	
Institution Name:	
Address:	
Contact Name:	
Contact Title:	
Contact Phone Number:	
Contact Email Address:	
Number of Years as Customer:	
Size of System:	
Year Installed:	
Additional Relevant Information:	

**Customer Reference (2) Information:**

Institution Name:	
Address:	
Contact Name:	
Contact Title:	
Contact Phone Number:	
Contact Email Address:	
Number of Years as Customer:	
Size of System:	
Year Installed:	
Additional Relevant Information:	

**Customer Reference (3) Information:**

Institution Name:	
Address:	
Contact Name:	
Contact Title:	
Contact Phone Number:	
Contact Email Address:	
Number of Years as Customer:	
Size of System:	
Year Installed:	
Additional Relevant Information:	



8.3 FORM H – Proposer’s Certification and Formal Offer of Proposal

By signing and dating below, the Proposer affirms that they read the Request for Proposal and agree to the terms and that the information provided in this proposal response and any included materials are true and correct, and that by signing, the signer certifies that he or she is authorized to enter into agreements on behalf of the Proposer.

Do you certify that you are not on the Comptroller General’s list of ineligible contractors nor the list of parties excluded from Federal procurement or non-procurement programs? Yes <input type="checkbox"/> No <input type="checkbox"/>
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THE UNDERSIGNED have hereunto set their hands or caused their duly authorized officers to submit this proposal, all as of the \_\_\_\_ day of \_\_\_\_\_, 2022.

By signing below, you certify in writing that all Proposer proposal terms, including prices, will remain in effect for a minimum of 180 days after the Proposal Due Date, that all proposed hardware and system software has been operational at a non-Proposer owned customer site for a period of 90 days prior to the Proposal Due Date, and that all proposed capabilities can be demonstrated by the Proposer.

Additionally you certify that all information provided within this proposal response is accurate.

Person duly authorized by company to submit and certify this proposal (print name:)

\_\_\_\_\_

Signature: \_\_\_\_\_

DATE \_\_\_\_\_

Proposer agrees that submission of this proposal to Skagit County, with a duly authorized officer or representative named above constitutes a binding agreement by Proposer to Skagit County to preserve the price submitted for 180 days. Skagit County will accept a named individual in lieu of a signature so that this document can be electronically submitted (provided that a signed printed proposal shall be provided by the County upon request by the County). Proposer agrees that changing the proposal cost within this 180 day period may void the proposal response by the Proposer and Skagit County may eliminate the proposal from further evaluation.

**SUPPLEMENTAL PROPOSER RESPONSIBILITY – DECLARATION OF PROPOSER**

In accordance with the Contract Provisions Proposer must provide the following sworn statement relevant to Exhibit A - Proposer Responsibility applicable to the project.

Name of Proposer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
E-Mail: \_\_\_\_\_

I, the undersigned declarant, as the duly authorized representative on behalf of (herein the “Proposer”) hereby make this declaration on the basis of facts within the scope of my firsthand knowledge and authority to which I am competent to testify:

1. I hereby certify, swear, and affirm under penalty of perjury, that the Proposer has not been convicted of a crime involving bidding on a contract within the five (5) year period immediately preceding the bid submittal deadline for the project; and
2. I hereby certify, swear and affirm under penalty of perjury, that the Proposer has not had any contracts terminated for cause by any State, Federal, or local government agency during the five (5) year period immediately preceding the bid submittal deadline for the project.
3. I hereby certify, swear and affirm under penalty of perjury, that the Proposer meets all requirements and conditions set forth in the Supplemental Proposer Responsibility.
4. I hereby certify, swear and affirm under penalty of perjury, that the Proposer meets all requirements and conditions set forth in the Request for Bid for PDCM solution Proposer Responsibility Exhibit A. (Please see Paragraph C. of Exhibit A.)

Signed under penalty of perjury under the laws of the State of Washington this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at \_\_\_\_\_.

Name of Proposer: \_\_\_\_\_  
By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF WASHINGTON )  
 )ss.  
COUNTY OF SKAGIT)

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was duly authorized that he/she signed this instrument, on oath stated that he/she was duly authorized execute the instrument and acknowledged it as the \_\_\_\_\_ of \_\_\_\_\_ to be free and voluntary act of such party for the uses and purposes herein mentioned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

(SEAL)

\_\_\_\_\_  
Notary Public

Print name: \_\_\_\_\_

Residing at: \_\_\_\_\_

My commission expires: \_\_\_\_\_

PRIOR EXPERIENCE/QUALIFICATIONS

Proposer: \_\_\_\_\_  
(Type or Print Company Name)

I, Proposer shall indicate in detail below prior experience/qualifications with development of permitting software including number of continuous years in the business of developing Permitting and Development solutions similar to the system specified herein and all additional requirements set forth in the Exhibit A – Proposer Responsibility.

By signing below, I hereby certify that the above information is true and correct,

Proposer Signature: \_\_\_\_\_ Date \_\_\_\_\_

## Exhibit A – PROPOSER RESPONSIBILITY

Request for Bid for PDCM solution Proposer Responsibility.

- A. Proposers must meet the minimum qualifications listed below:
  - a. Have a current Washington unified business identifier number.
  - b. If applicable, have industrial insurance coverage for the Proposer’s employees working in Washington as required in Title 51 RCW; an employment security department number as required in Title 50 RCW; and a Washington excise tax registration number as required in Title 82 RCW; and
  - c. Not be disqualified from bidding on any public contract under RCW 39.06.010 or 39.12.065(3).
- B. In addition to the Proposer responsibility criteria above, the Proposer must also meet the following relevant supplemental Proposer responsibility criteria applicable to the project:
  - a. The Proposer shall not currently be debarred or suspended by the Federal Government. The Proposer shall not be listed as a current debarred or suspended Proposer on the U.S. General Services Administration’s “Excluded Parties List System” website. Proposer debarment or suspension status may be verified through this website. County may also use other sources of information that may be available to otherwise determine whether the Proposer is in compliance with these criteria. Proposer must also assure that any subcontractor working or supplying materials related to the work contemplated under the request for bids must not be currently debarred by the Federal Government.
  - b. The Proposer shall not owe delinquent taxes to the Washington State Department of Revenue, without a payment plan approved by the Washington State Department of Revenue. The Proposer shall not be listed on the Washington State Department of Revenue’s (DOR) “Delinquent Taxpayer List”, which may be verified at the DOR website. The County may also use other sources of information that may be available to otherwise determine whether the Proposer is in compliance with these supplemental criteria.
  - c. The Proposer shall not have been convicted of a crime involving bidding on a public contract within five (5) years prior to the bid submittal deadline. The Proposer shall provide a duly executed sworn statement (on the included form, or on a form otherwise determined to be acceptable by the County), that the Proposer has not been convicted of a crime involving bidding on a public contract. The County may also use independent sources of information that may be available to otherwise determine whether the Proposer is in compliance with these supplemental criteria.
  - d. The Proposer shall not have a record of prevailing wage complaints filed against the Proposer within five (5) years prior to the bid submittal date that demonstrates a pattern of failing to pay workers prevailing wages, unless there are extenuating circumstances that are acceptable to the County. The Proposer shall submit a list of prevailing wage complaints filed against it within five (5) years of the bid submittal date along with a written explanation of each complaint, and how it was resolved. The County shall evaluate the explanations provided by the Proposer (and the resolution of each complaint) to determine whether the complaints demonstrate a pattern of the Proposer failing to pay GGES workers

prevailing wages as required. The County may also evaluate complaints filed within the time period specified that were not reported by the Proposer. The County may also use independent sources of information that may be available to otherwise determine whether the Proposer is in compliance with these supplemental criteria.

- e. The Proposer shall not have had any public or other contracts terminated for cause by the government agency during the five (5) year period immediately preceding the bid submittal deadline for the project, unless there are extenuating circumstances acceptable to the County. The Proposer shall provide a duly executed sworn statement (in the included form, or in a form otherwise determine to be acceptable to the County that the Proposer has not had any public contract terminated for cause by a government agency during the five (5) year period immediately preceding the bid submittal deadline for the project. The County may also use independent sources of information that may be available to otherwise determine whether the Proposer is in compliance with these supplemental criteria.
  - f. The Proposer shall not have a record of excessive claims filed against the retainage of payment bonds for public projects within three (3) years of the bid submittal date, that demonstrate a lack of effective management by the Proposer of making timely and appropriate payments to GGES subcontractors, suppliers, and workers, unless there are extenuating circumstances which are acceptable to the County.
  - g. Within two (2) years prior to the bid submittal date the Proposer shall not have received any willful safety violations, and the Proposer shall not have received more than two (2) serious safety violations (i.e., WISHA/OSHA written citations) for the Washington State Department of Labor and Industries or analogous agency with jurisdiction in the location the work was performed, regardless of whether such willful and/or serious safety violations have been abated or not. The Proposer shall provide County with a list of any and all willful and/or serious safety violations (i.e., WISHA/OSHA written citations) from the Washington State Department of Labor and Industries or analogous agency with jurisdiction in the location the work as performed, regardless of whether such willful and/or serious safety violations have been abated or not. The County may verify such information provided with the Washington State Department of Labor and Industries or analogous agency with jurisdiction in the location the work was performed. The County may also use other sources of information that may be available to otherwise determine whether the Proposer is in compliance with these supplemental criteria.
- C. All Proposers must supply and provide the forgoing described Proposer responsibility information, documentation, and materials to the satisfaction of the County. If a Proposer fails to supply the required Proposer responsibility documentation, information, or materials, then Proposer may be determined by the County to be non-responsive, and the bid may be rejected on this basis. If the County determines the Proposer does not meet the Proposer responsibility criteria above and is therefore not a responsible Proposer, the County shall notify the Proposer in writing with the reasons for GGES determination. If the Proposer disagrees with this determination it may appeal the determination within twenty four (24) hours of receipt of the County's determination by presenting additional written information to the County. The County will consider the additional information before issuing GGES final determination. If the County's final determination affirms that the Proposer is not responsible, the County will not execute a contract with any other Proposer until

two (2) business days after the Proposer determined to be not responsible has received the final determination. Please note that the above-described information, materials, and documentation request by the County for purposes of determining Proposer responsibility is not necessarily exclusive, and the County expressly reserves the right to request additional information, materials, and documentation as may be determine to be necessary or desirable by the County in order to evaluate and determine Proposer's compliance with the above- described Proposer responsibility criteria. At all times, the County may also use other sources of information that may be available to otherwise determine whether the Proposer is in compliance with the forgoing Proposer responsibility criteria.